

LAWNET WORKSHOPS: CONVEYANCING

Module 1: Wednesday, 5 July 2006 – 9.00am to 12.45pm

Module 2: Wednesday, 5 July 2006 – 1.45pm to 6.00pm



About this Workshop

This highly interactive Workshop aims to provide lawyers and legal support staff with an overview of the features and functionality of as well as hands-on training in various conveyancing-related legal information services offered by LawNet. This Workshop is divided into 2 Modules and participants can choose to attend:

Module 1 only; Module 2 only; OR Modules 1 & 2.

A joint LAWNET Training Centre-Law Society Certificate of Completion will be issued for each Module.

Module 1 (3 hrs) – INTEREQ Application

This course gives participants a general understanding of the INTEREQ application. Participants will learn how to prepare requisitions electronically.

Module 2 (4 hrs) – STARS e-Lodgment Application

STARS e-Lodgment is an IT project initiated by Singapore Land Authority (SLA). This project enables land transactions under the Land Titles Act, Land Titles (Strata) Act, Residential Property Act and any other legislation to be submitted over the Internet by law firms, SLA, government agencies and members of the public. This course will acquaint the various users with the methods of filing instruments/forms electronically.

1) Overview of SLA Website

2) e-Lodgment

- Instrument
- Lodgment Set
- Enquiry
- Instrument/Form Access
- Re-submission

3) Financial

- Statement of Account (Law)
- Reprint Receipt (Law)
- Outstanding Bill Summary (Law)

4) e-Payment

- Netrust User Login
- e-Payment – IBG
- e-Payment – eNETS cashcard

Workshop Programme

Module 1

8.45-9.00am
9.00-10.30am
10.30-10.45am
10.45-12.30pm

Registration & Refreshments

Module 1 – Part 1

Morning Break

Module 1 – Part 2

Please note that no lunch is provided.

Module 2

1.30-1.45pm

1.45-3.15pm

3.15-3.30pm

3.30-6.00pm

Registration (those signing up for Module 2 only)

Module 2 – Part 1

Afternoon Tea Break

Module 2 – Part 2

Venue: LAWNET Training Centre, 1 Supreme Court Lane, Level 4, Singapore 178879 (Registrations will begin at 8.45am for Module 1 and 1.45pm for Module 2)	Fee: Members of Law Society, SCCA, ALEXIS and Employees of Singapore law practices S\$84.00 (Module 1 OR 2 only) S\$157.50 (Modules 1 & 2) SDF Approved ☆ Others S\$105.00 (Module 1 OR 2 only) S\$189.00 (Modules 1 & 2) (includes 5% GST, materials & refreshments)
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REGISTRATION FORM

Name (Dr/Mr/Mrs/Miss/Mdm): _____

Name and Address of Law Firm/Law Corporation/Organisation: _____

Date of Admission: _____ Number of years in Practice: _____

AAS No: _____ NRIC/Passport No: _____
(Law Society Members) (Law Society Associate Members & Non Law Society Members)

Position in Law Firm/Law Corporation/Organisation: _____

Tel number: _____ Fax number: _____ Email: _____

(A valid email address is required for confirmation of registration.)

Mode of payment:

GIRO DDA ☐

(Only for law practices with GIRO accounts with the Law Society)

Cheque ☐

Law Society Member ☐

Employee of Singapore law practice ☐

SCCA Member ☐

ALEXIS Member ☐

Other ☐

Members of Law Society/SCCA/ALEXIS & Employees of Singapore Law Practices	<i>Please select as appropriate:</i>	Others (SDF is NOT applicable)	<i>Please select as appropriate:</i>
Module 1 only (S\$84.00)		Module 1 only (S\$105.00)	
Module 2 only (S\$84.00)		Module 2 only (S\$105.00)	
Modules 1 & 2 (S\$157.50) ☆ SDF for SME=\$122.50 SDF for Non-SME=\$140.00		Modules 1 & 2 (S\$189.00)	

Cheque payments should be made payable to "The Law Society of Singapore" & arrive at our office with the completed registration form on or before the closing date, **Wednesday, 28 June 2006**:

The Training & CPD Department
The Law Society of Singapore
39 South Bridge Road (S) 058673

For further enquiries, please contact The Training & CPD Department at

Tel: (65) 6557 2747 Fax: (65) 6557 2751

E-mail: cpd@lawsoc.org.sg

CPD Portal: www.lawsociety.org.sg/CPD

Website: www.lawsociety.org.sg

REGISTRATION, REFUND & CANCELLATION POLICY

- Registrations will be confirmed upon receipt of full payment accompanied by a duly completed registration form.
- The Organisers reserve the right to refuse to register or admit any participant, and to cancel or postpone the course.
- Substitute delegates are welcomed, subject to the Organisers being notified at least 2 working days before the course of the details of the substitute delegate.
- The Organisers reserve the right to impose a cancellation fee in the event any registrant wishes to withdraw from the course after the registration closing date.
- The Organisers will not entertain any request for a refund of fees made later than 24 hours before course commencement. However a confirmed registrant who has paid in full the course fees but does not turn up for the course will be entitled to collect a set of the materials provided.